4106

App. F. IX-4

Previous References.

19 50-51
(C/3)

File No: 268

Serial Nos. 1

Later References.
Cab. Dep 53/a/52-53

GENERAL AND REVENUE SECRETARIAT

Serial Nos. 1

Part B for Robertson

SUBJECT

Points from Prime Ministers letter No. F. N. 17
Reg:- Noting in the Secretariat

No. 10957-1096 3/C/3/268/50-19 30th Oct-1950

To
The Secretaries to Govt.,
The Branch Offices.

*

WD 010861—GPB—25,000—18-9-50

4106
C.B.

Points-

~~Extract~~ from the Prime Minister's letter No.P.M.17 dated 16th October 1950.

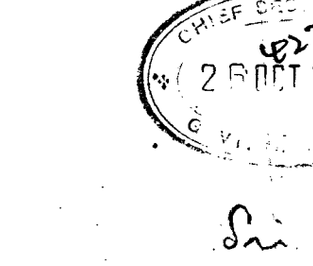
...

** ** **

[The system of noting by various grades of people is a system which has been done away with in other countries. Normally there should be only one note in the file and that by the officer who can take some action on it. Previous notings are just wasted. We should concentrate on the quality of our work.]

** ** **

2) If approved, copy of the above extract may be circulated to Secretaries ~~of~~ to Government with a directive to say that as far as possible there may be a single note ~~to~~ in respect of each case at any rate up to the level of Assistant or Under Secretaries. ~~level.~~



Chief Secy) 20.10.50

3) Remark 20/10/50

4) 115 20/10

Office of the Chief Minister
No. 5564
Date of Receipt 24.10

C.M.) 5) Rec'd. 26/X

115 26/10

Sri H.B.D.) 6) Draft of O.M. is put up for appl. HMD 27/10/50

26.10.50

P.T.O.

Points from the Prime Minister's letter Dt. 16.10.50.
re: noting in the Secretariat. 4106/CB

1) Please put up a fair draft.

27.10.50.

Fair draft is put up.

Chief Secy)

27/10/50.

27.10.50.

28/10/50

30/10

30/10/50

No. 10954-10963/CB-288-50-1 Dt 31-Oct-50.

To the Secretaries to Govt
Branch Officers

Sir,

Direct detail there may be a single note for each case, at any rate, up to the level of Asst. to Under Secretaries to Govt.

No. 10954-10963/CR 268-50-1

Draft)

Dt. 30.10.50

OFFICIAL MEMORANDUM

Points from Prime Minister's letter No.F.N. 17 dated 16th October 1950 ~~is given below:-~~

x x x

"The system of noting by various grades of people is a system which has been done away with in other countries. Normally there should be only one note in the file and that by the Officer who can take some action on it. Previous notings are just wasted. We should concentrate on the quality of our work".

x x x

In communicating the above for guidance, the Secretaries to Government are requested to see that as far as possible there is a single note in respect of each case, at any rate, up to the level of Assistant or Under Secretaries.

30/10

CHIEF SECRETARY TO GOVERNMENT.

To

The Secretaries to Government.
The Branch Officers.

LC/-

27.10.50.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

General and Revenue Secretariat,

No. 10954-10963/C.S.266-50-1 *Dated Bangalore,* 31st October 1950.

OFFICIAL MEMORANDUM.

Points from Prime Minister's letter No.P.M.17 dated 16th October 1950.

x x x x x

"The system of noting by various grades of people is a system which has been done away with in other countries. Formally there should be only one note in the file and that by the Officer who can take some action on it. Previous notings are just wasted. We should concentrate on the quality of our work".

x x x x x

In communicating the above for guidance, the Secretaries to Government are requested to see that as far as possible there is a single note in respect of each case, at any rate, up to the level of Assistant or Under Secretaries.

Sd/- R. Ramakrishnaiya
UNDER SECRETARY TO GOVERNMENT.

To

The Secretaries to Government.
+ The Branch Officers

LC/10

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

General and Revenue Secretariat,

No. 10954-10963/G.S.268-50-1 *Dated Bangalore,* 31st October 1950.

OFFICIAL MEMORANDUM.

Points from Prime Minister's letter No.P.M.17 dated 16th October 1950.

x x x x x

"The system of noting by various grades of people is a system which has been done away with in other countries. Normally there should be only one note in the file and that by the Officer who can take some action on it. Previous notings are just wasted. We should concentrate on the quality of our work".

x x x x x

In communicating the above for guidance, the Secretaries to Government are requested to see that as far as possible there is a single note in respect of each case, at any rate, up to the level of Assistant or Under Secretaries.

H. Sn. Ramakrishnaraja
CHIEF SECRETARY TO GOVERNMENT.

To

~~The Secretaries to Government.~~

+ The Branch Officers

If approved this may be circulated among the case workers of the Secy. for info. and guidance.

LC/10
HMS
2/11/50.

Circulated.

2.11.50.

2/11.

2/11/50

2/11

2/11/50

2/11

HSD